DIY Video for Observation
You’ll Learn to:

1. Collect and retain appropriate consent forms on paper or electronically
2. Capture video of yourself teaching either live or online
3. Upload videos to your Huntersoe.org Google Drive account
4. Submit the recording to your field supervisor and faculty
5. Prepare the recordings for edTPA submission
The Family Educational Rights and Privacy Act (FERPA), is a federal law that protects the educational records of students and requires consent from guardians of minors to release records such as video to an outside source. In your case, you will be sharing the video with Hunter College and Pearson. Students who do not provide consent cannot be present in the video.
Paper & Electronic Consent Forms

1. Log into your @students.huntersoe.org Google account

2. Visit www.huntersoe.org

3. Click Consent Forms
In-person Teaching

- Select a device you are comfortable with such as your smartphone/tablet
- Check your device’s storage capacity
- Have your device charged/plugged in
- Make sure the camera is stable
In-person Teaching

- Test the built-in mic or use an external mic
- Adjust the room for appropriate light and noise
- Decide where you will stand and where the students will be and place the recording device appropriately. Avoid showing only the back of student heads. We suggest an angle from the side.
- Record horizontally, not vertically
The following items are available from the A/V desk on the second floor of the library for two weeks at a time.

- iPad Mini + charger
- Tabletop tripod + iPad mount
- Swivl
- Wireless Mic
Recording Your Lessons

Practice
Recording can be distracting or intimidating for anyone. Practice videos can accustom you and your students to the presence of the camera. They can also be helpful in conceiving any technological issues with the device or troubleshooting.

Record Everything
It is recommended to record as much as possible. When it is time to choose your submission(s), you will have a variety of content available.
After You Record: Upload to Google Drive

Your @huntersoe.org Google Drive is FERPA compliant

<table>
<thead>
<tr>
<th>From a computer</th>
<th>From a smartphone/tablet</th>
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<tbody>
<tr>
<td>1. Once the video is on your computer, log onto <a href="https://drive.google.com/">https://drive.google.com/</a></td>
<td>1. Install the Google Drive app and log in with your huntersoe.org account</td>
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<tr>
<td>with your huntersoe.org account</td>
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<tr>
<td>2. At the top left, click <strong>New</strong> and then <strong>File Upload</strong></td>
<td>2. Select <strong>New</strong> and then <strong>Upload</strong></td>
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<tr>
<td>3. Choose the file(s) you want to upload</td>
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# Share Your Videos via Google Drive

## From a computer

1. Right-click your video and select **Share**

1. Enter your field supervisor or faculty’s [@huntersoe.org email address](mailto:huntersoe.org)

1. Choose permission level and write an optional message

1. Click **Done**

## From a smartphone/tablet

1. Click the three dots on your video and select **Share**

1. Enter your field supervisor or faculty’s [@huntersoe.org email address](mailto:huntersoe.org)

1. Choose permission level and write an optional message

4. Send
Register Your Videos with VAT

POLICY FOR THE VIDEO ANALYSIS OF TEACHING (VAT)
Updated August 9, 2019

All teacher candidates in a degree or certificate program at the Hunter College SOE engage in analyzing video records of their practice for the purposes of gathering evidence for growth. Selected video may then be shared with faculty, supervisors or peers as part of course assignments.

Teacher candidates, you complete this 3-step process: Find all forms/links at www.huntersoe.org

1. Obtain Consent. Download, disseminate, obtain and store consent forms in your personal @huntersoe.org drive for children and adults who will appear in the video recording.

2. Upload and Share Video. Upload all videos to your personal @huntersoe.org google drive. Share link with faculty, supervisors, or peers as required within @huntersoe.org.

3. Register Video via Teacher Candidate VAT Portal. Complete the process by registering that you have obtained and give your own consent via the provided form, and share the links to your video records through the form at the VAT Portal, at www.huntersoe.org
edTPA Video Requirements

• Maximum File Size - 500MB, 200-300MB or less recommended

• Video Resolution - Recommended 320x240 or 640x480 pixels

• Must contain a continuous, uninterrupted clip from the learning segment

• Please refer to Task 2 in your Handbook for your certification’s requirements (video length, criteria, etc.)

• Consult edTPA’s Virtual Learning Environment Guidelines

• For in person teaching, the teacher and students must be seen and heard
We’re here to help!

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212-650-3134

Student Online Office Hours
Monday - Friday
5pm - 7pm via Zoom

Office in E613
M-Th: 11am - 7pm
F: 11am - 5pm

For More Info Visit the
Frankfort Center Online