

DIY Video for Observation

FRANKFORT CENTER
FOR LEARNING & SCHOLARLY TECHNOLOGIES

You'll Learn to:

1. Collect and retain appropriate consent forms on paper or electronically
2. Capture video of yourself teaching either live or online
3. Upload videos to your Huntersoe.org Google Drive account
4. Submit the recording to your field supervisor and faculty
5. Prepare the recordings for edTPA submission

FERPA & Consent Forms

Please do not record without collecting consent

It's illegal

The Family Educational Rights and Privacy Act (FERPA), is a federal law that protects the educational records of students and requires consent from guardians of minors to release records such as video to an outside source

In your case, you will be sharing the video with Hunter College and Pearson

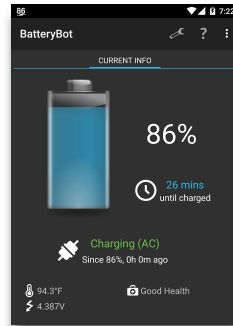
Students who do not provide consent *cannot* be present in the video

Paper & Electronic Consent Forms

1. Log into your **@students.huntersoe.org** Google account
2. Visit www.huntersoe.org
3. Click **Consent Forms**

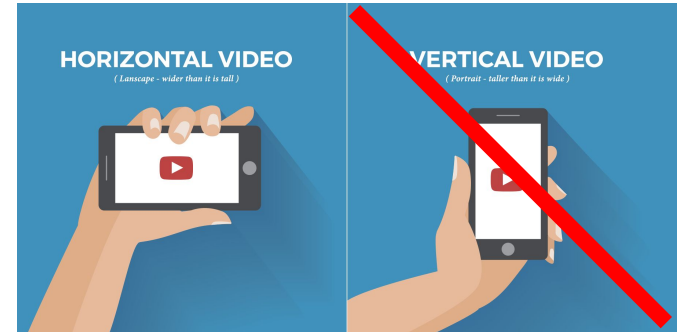
In-person Teaching

- Select a device you are comfortable with such as your smartphone/tablet
- Check your device's storage capacity
- Have your device charged/plugged in
- Make sure the camera is stable



In-person Teaching

- Test the built-in mic or use an external mic
- Adjust the room for appropriate light and noise
- Decide where you will stand and where the students will be and place the recording device appropriately. Avoid showing only the back of student heads. We suggest an angle from the side.
- Record horizontally, not vertically



Borrowing Technology

The following items are available from the A/V desk on the second floor of the library for two weeks at a time.

- iPad Mini + charger
- Tabletop tripod + iPad mount
- [Swivl](#)
- Wireless Mic



Recording Your Lessons

Practice

Recording can be distracting or intimidating for anyone. Practice videos can accustom you and your students to the presence of the camera. They can also be helpful in conceiving any technological issues with the device or troubleshooting.

Record Everything

It is recommended to record as much as possible. When it is time to choose your submission(s), you will have a variety of content available.

After You Record: Upload to Google Drive

Your @huntersoe.org Google Drive is FERPA compliant

From a computer	From a smartphone/tablet
<ol style="list-style-type: none">1. Once the video is on your computer, log onto https://drive.google.com/ with your huntersoe.org account2. At the top left, click New and then File Upload3. Choose the file(s) you want to upload	<ol style="list-style-type: none">1. Install the Google Drive app and log in with your huntersoe.org account2. Select New and then Upload3. Choose the file(s) you want to upload

Share Your Videos via Google Drive

From a computer	From a smartphone/tablet
<ol style="list-style-type: none">1. Right-click your video and select Share	<ol style="list-style-type: none">1. Click the three dots on your video and select Share
<ol style="list-style-type: none">1. Enter your field supervisor or faculty's @huntersoe.org email address	<ol style="list-style-type: none">1. Enter your field supervisor or faculty's @huntersoe.org email address
<ol style="list-style-type: none">1. Choose permission level and write an optional message	<ol style="list-style-type: none">1. Choose permission level and write an optional message
<ol style="list-style-type: none">1. Click Done	<ol style="list-style-type: none">4. Send

Register Your Videos with VAT



POLICY FOR THE VIDEO ANALYSIS OF TEACHING (VAT)

Updated August 9, 2019

All teacher candidates in a degree or certificate program at the Hunter College SOE engage in analyzing video records of their practice for the purposes of gathering evidence for growth. Selected video may then be shared with faculty, supervisors or peers as part of course assignments.

Teacher candidates, **you** complete this 3-step process: Find all forms/links at www.huntersoe.org

- 1. Obtain Consent.** Download, disseminate, obtain and store consent forms in your personal @huntersoe.org drive for children and adults who will appear in the video recording.
- 2. Upload and Share Video.** Upload all videos to your personal @huntersoe.org google drive. Share link with faculty, supervisors, or peers as required within @huntersoe.org.
- 3. Register Video via Teacher Candidate VAT Portal.** Complete the process by registering that you have obtained and give your own consent via the provided form, and share the links to your video records through the form at the VAT Portal, at www.huntersoe.org

edTPA Video Requirements

- **Maximum File Size - 500MB, 200-300MB or less recommended**
- **Video Resolution - Recommended 320x240 or 640x480 pixels**
- **Must contain a continuous, uninterrupted clip from the learning segment**
- **Please refer to Task 2 in your Handbook for your certification's requirements (video length, criteria, etc.)**
- **Consult edTPA's Virtual Learning Environment Guidelines**
- **For in person teaching, the teacher and students must be seen and heard**

We're here to help!

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Student Online Office Hours Monday - Friday

5pm - 7pm via [Zoom](#)



Office in E613

M-Th: 11am - 7pm

F: 11am - 5pm



For More Info Visit the
[Frankfort Center Online](#)

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